

# MINUTES

City of Center

01/12/2022 6:00 p.m.

## Call to Order

Mayor, Dennis McMillen called the City Council meeting to order on Wednesday, January 12, 2022 at 6:00 p.m.

## In Attendance

Mayor, Dennis McMillen  
Alderman, Shawn Couch  
Alderman, Tom Bramblett  
Alderman, Steven Reynolds  
Attorney, Joe Brannon  
City Clerk, Crystal Kelch  
Deputy City Clerk, Jeanne Franke

## Absent

Alderwoman, Cristy Browning

## Approval of Agenda, Meeting Minutes and Bills

Alderman, Shawn Couch made a motion to approve the Agenda, December 8, 2021 meeting minutes, December 20, 2021 meeting minutes, and bills to be paid. Alderman, Steven Reynolds seconded. Motion Passed 3/0.

## Maintenance Report

Maintenance Supervisor, Shane Niffen, informed council the city needs to purchase a floor jack, new tires for the sewer jetter, and an air tank. Niffen will get some prices to present at the next council meeting.

## Old Business

**Planning and Zoning:** The council discussed the Planning and Zoning information presented to council at the November meeting. Attorney, Joe Brannon will prepare an ordinance amendment to review at the next council meeting.

**American Rescue Plan Expenditures:** This was tabled until the February meeting. Mayor, Dennis McMillen plans to attend the 4-H meeting to discuss plans to renovate the old Lions Club.

**Wastewater Project:** Mayor McMillen informed council A Civil Group has contacted the city and they are no longer able to complete the sewer project due to lack of engineers and they have too many projects at this time. Sydney Johnson, DNR Clean Water Manager, advised the City Clerk to run an ad in the paper seeking bids for an Engineering Group so the city can move forward with the project. Bids will be accepted until February 4, 2022 at 4:30 p.m.

**Animal Impound Ordinance:** Alderman, Tom Bramblett made a motion to approve the 1st reading of the ordinance amending ordinance 197 of the Code of Ordinances of the City of Center, Missouri, presented by City Attorney, Joe Brannon, Alderman, Steven Reynolds seconded. Motion passed 3/0.

Alderman, Steven Reynolds made a motion to approve the 2nd reading of the ordinance amending ordinance 197 of the Code of Ordinances of the City of Center, Missouri, presented by City Attorney, Joe Brannon, Alderman, Shawn Couch seconded. Motion passed 3/0.

## New Business

**Sewer Adjustment – Shepherd:** City Clerk, Crystal Kelch, informed council John Shepherd request an adjustment on his November, December, and January sewer bills due to having multiple water leaks in 2020 and 2021. Council agreed to base his 2022 Wastewater charge on the October, November and December 2021 water usage but did not make an adjustment for the months requested.

**Wastewater Rates:** Alderman, Steven Reynolds, made a motion to increase the minimum wastewater rate for the 1<sup>st</sup> 2500 gallon from 30.00 to 35.00 per recommendations from DNR, Alderman, Shawn Couch, seconded. Motion passed 3/0.

**Deputy Clerk:** Alderman, Steven Reynolds made a motion to increase Jeanne Franke's pay from 13.00 per hour to 15.00 per hour effective 01/01/2022. Alderman, Tom Bramblett, seconded. Motion passed 3/0.

Alderman, Shawn Couch made a motion to change Jeanne Franke's title to Deputy Clerk, Alderman, Steven Reynolds, seconded. Motion passed 3/0.

**Employee Vacation:** City Clerk, Crystal Kelch ask for clarification as to who is considered a "permanent employee". The Code of Ordinance states every permanent employee shall be allowed annual vacation leave with pay. Attorney, Joe Brannon will review the ordinance in question.

**IRS Tax Levy:** City Clerk, Crystal Kelch informed council an IRS Tax Levy was placed on the City of Center bank account at Royal Banks of Missouri in the amount of \$5,890.73 for late and unpaid quarterly 941's from 2018 and 2019. This payment was withdrawn on 01/11/2022.

The next Meeting will be held February 9, 2022, at 6:00 p.m.

Alderman, Steven Reynolds made a motion to adjourn the meeting at 6:45 p.m. Alderman, Shawn Couch seconded. Motion passed 3/0.

Respectfully submitted,

  
Crystal Kelch, City Clerk